



**HASA**

*Home and School Association*

**HASA Board Meeting**  
**Wednesday, August 17, 2016**  
**7:00 pm – 9:00 pm**

**Minutes**

- I. Welcome and Opening Prayer– Patrick Moore
  - a. Attendance
    - i. Cathy and Pat Moore
    - ii. Matt and Karen Gribosh
    - iii. Karina Barzousky
    - iv. Anne Petro
    - v. Karin Flanagan
    - vi. Suzette Moyer
    - vii. Jen Satalin
    - viii. Kevin Conwell
    - ix. Virginia McElroy
    - x. Sharazad Golovacha
- II. Officers' Report
  - President: Patrick and Cathy Moore
    - Welcome Back to the 2016-2017 School Year! With the help of HASA Volunteers

like you, our school will be the best it can be, our students will enjoy the benefits, and we adults will have the satisfaction of knowing our involvement can make a difference. Thank You!

- Welcome our New Vice Presidents....  
Team Petros
- Thank you Vanessa for all your work last year. With her new work position she is unable to continue on the board but will be there for any support needed.
- HASA Bylaws have been amended.... approved by Father and voted on by the Executive Board. Please take time to review at your convenience. Parents will be informed of the amendments in the HASA Newsletter and the revised copy distributed at BSN. Changes include:
  - Updated mission statement reflects HASA's purpose to help strengthen school and parish community
  - Parish families can be members even without children in the school
  - Another objective of HASA is to provide support to the teachers and administration
  - Reduce general meetings to two meetings a year due historically low attendance for third meeting
- New this year.... added more social activities to the calendar, increased dues

to \$25 for membership (non-members pay \$5 extra for events with fees and \$5 for free events). Every event will have a Chairperson...in addition added Media Chair and Volunteer Coordinator who would provide support to Sandi and Beth.

- A master sign up genius will be set up in the beginning of the school year for volunteers. Stacie Lawson will still be doing specific signup genius as needed.
- New Family Gathering is this Tuesday night 23rd. All Officers encouraged to attend.
- Teachers/faculty/Staff welcome back luncheon Thursday 25th. Need help for set up and clean up.
- BSN September 6th volunteers needed for refreshment table
- BSN will be one night this year. Close attention to see how this is received by parents and teachers. Anticipating this to be a positive change
- HASA shed: We now have our own multi-use storage space! Uniform exchange and playground equipment will be moved to the shed. Almost completed
- Looking forward to a fantastic year...please know that Patrick and I welcome and encourage your feedback and Constructive Christian Criticism. We are always available to discuss any

concerns you may have either in person, email, text or phone.

- Treasurer- Karen Gribosh
  - Budget same as approved from last year meeting
  - 40% of parents paid dues last year. this year budget for 75%
  - Lost Target looking for other programs for fundraising
  
  - Giant, shoparoo, box tops will continue
  - Added more for hospitality budget
  - Don't have as large a starting balance as last year due archdiocese new finance procedures
  - Will promote this year how HASA is providing funds for events.
  - Hasa fee \$25 will charge an additional \$5 for non members
  - Implement PayPal for paying dues in addition providing a form at BSN to allow funds removed from facts payments. Considering a drawing for all forms returned
  - Chairperson of events will receive a preloaded credit card to help stay on budget and streamline reimbursement. will still need receipts.
  - Lockbox added to event, set practices for exchange of money will be implemented according to archdiocese procedures.

### III. School Update-

#### a. Kevin Conwell

- i. Archdiocese has implemented financial procedures across diocese to keep track of monies. We will need to following their guidelines.
- ii. Enrollment: down by 8 students, 16 1st grade, 2nd grade up
- iii. 2 fifth grade but will be combine for certain classes. Can't hire another teacher due to budget, Mr. Conwell will teach fifth grade religion
- iv. Books: Start off short due Governor never signed budget which delayed ordering process. But have 85% approved which is far better then last year
- v. Bought new computers for lab
- vi. Received laptops from excelon
- vii. Stripped floors, cleaning continuing
- viii. Flood in cafe repaired and repainted
- ix. Mrs. Ridge part time math will not return looking for replacement
  
- x. We are good to open up for new year

#### b. Suzette

- i. Spoke about the behind the scenes work Kevin does to keep our school thriving while staying on budget. His problem solving is a true gift to our school.
- ii. SMS advertising

1. St Philip Neri at bingo night
  2. St. Maria Goretti will be promoting SMS
  3. SASH advertisement
- iii. No decision on science grants
  - iv. Receiving interest for pre k program
- IV. Old Business
- Review and approve old minute
- V. New Business
- Approved HASA Calendar-Officers
    - General meetings need to be added, will look into speakers
  - Reviewed Chairpersons Reference Guide
    - Tips and hints guide to be handed out to chairperson. behind every guideline there is reason, please ask if there are any questions
  - Discussed Back to School Night Family Bingo-Matt Gribosh
    - Will be similar to last year's event
  - Review Monthly Newsletter- Amy Golie
    - Thank you's to added to this months
  - Discuss HASA Directory-Amy Golie
    - Electronic version will continue
  - Discuss Spirit Night options
    - ladies night, ritas,
    - painting with twist: organize an event in the fall
  - Discuss new position: Volunteer Coordinator

- Thanks to Sharazad Golovacha for filling this position
- Live feed and other social media options as well as their potential issues were discussed to get information out to the community while maintain privacy. Karin will follow up

## VI. Closing/Next Meeting